

MINUTES
ASSESSMENT COMMITTEE
Thursday, November 12, 2015
Lincoln Room – 2:30 p.m.

Present: Vickie Kelly (Chair), Melanie Burdick, Kayla Carter, Sarah Cook, Tom Hickman, Karen Kapusta-Pofahl, Amy Memmer, Denise Ottinger, Nancy Tate, Roy Wohl, and CJ Crawford (administrative support), Whitney Kinyua & Jean Sanchez (guests). Absent: Jane Carpenter, Emily Grant, Bob Handley, Elaine Lewis, Sean Stacey, Maria Stover, Clayton Tatro, and Margaret Wood.

STUDENT LIFE ASSESSMENT

Guest Jean Sanchez attended the meeting to present a proposed draft of the Assessment Plan document for co-curricular programs. Jean handed out a document showing the resources she used for research (AALHE/Association for the Assessment of Learning in Higher Education web site, CCC&TI/Caldwell Community College & Technical Institute, CHEA/Council for Higher Education Accreditation, and *Assessment Practice in Student Affairs: An Applications Manual*/Schuh & Upcraft, 2000), and an explanation of what type of outcomes should apply with the code designations for the outcome types (SLO=Student Learning Outcome, SSO=Support Service Outcome, and AO=Administrative Outcome).

After review of the document, Vickie asked for feedback from the committee by Friday, November 20 emailed to assessment@washburn.edu. After that time, any approved suggestions for modification would be made and a new draft sent to Denise Ottinger by November 23 for review and feedback by the directors in the Student Life areas.

ASSESSMENT EXTRAVAGANZA UPDATE AND FOLLOW UP MEETINGS

The Assessment Extravaganza is scheduled for **Thursday, February 4 from 2:30 p.m. to 4:30 p.m. in the Ruth Garvey Fink Hall in the Bradbury Thompson Center**. The event is on the CTCL website and Eventbrite will be used for registration.

Nine posters will be presented: Overview/Timeline USLO Assessment, Course Embedded Assessment Process, Course Embedded Assessment Results, ETS Proficiency Profile Results, Critical Thinking VALUE Rubric Assessment Results, Torrance Creative Thinking Results, MSL Global Ethics Diversity Results, Pilot Process/Critical Thinking, Written Communication, Oral Communication, and Overview of Critical Thinking.

Handout packets will be prepared consisting of a copy of each poster with supporting documentation on the backside of the poster followed by discussion questions.

Follow up meetings will be coordinated with the academic units to allow the opportunity to review the discussion questions and USLO test results.

GROUP ASSIGNMENTS FOR 2015-16 ASSESSMENT REPORT REVIEW

Committee members will be paired together and assigned reports to review following the June 30 deadline. The committee will meet on Saturday, August 27 to discuss the process and status of the Annual Assessment Report review and completion of the evaluation rubric. More details will be provided in Spring 2016.

OTHER

Karen Kapusta-Pofahl has met with both the Women's and Gender Studies and Study Abroad programs and has made progress towards developing Assessment Plans.

Nancy Tate and Vickie Kelly met with the Faculty Affairs Committee to propose restructuring the membership of the Assessment Committee from elected faculty to appointed faculty who have a more vested interest in assessment and would therefore be more active on the committee. The Faculty Affairs Committee denied the request. A new proposal is being submitted stating that elected faculty would serve a three-year term (change from current two-year term) and the terms would be staggered so that no more than one-third of the faculty membership would be eligible to rotate off the committee each year. In addition, a term limit will be recommended with the opportunity for a constituent group to waive the term limit, along with a stipulation that the VPAA reserves the right to ask for a replacement member if someone is not living up to the obligations of committee membership.

The meeting adjourned.

NEXT MEETING: Thursday, February 11, 2016 @ 2:30P – Lincoln Room